

PRESIDENTS' COUNCIL MINUTES

March 6, 2012

CC 126 • 3 – 4:30 p.m.

PC Members	Attendance	Guests:	Attendance
Joanne Truesdell (President)	X	Phillip King	X
Adam Hall (FTF Pres)	X		
Steve Beining (FTF Elect)	X		
Jennifer Rueda (PTF Pres)	X		
Tamera Davis & Lizz Norrander (Clafd Pres)	X		
Sean Briare (ASG Pres)	X		
Bob Cochran (Exempt Pres)	X		
Bob Cochran (Chair of College Council)	X		
Elizabeth Lundy (VP of Instructional Services)	X		
Shelly Parini (Dean of College Advancement)	X		
Courtney Wilton (VP of College Services)	X		
Marsha Edwards (Dean of HR)	X		
Janet Paulson (PIO)			

BOARD POLICY SECTIONS I: INSTRUCTION (Handout #1)

First reading / discussion items:

The following policies will have further clarification discussions.

- Policy 303 (To be re-coded) Transfer Education:
 - The language is confusing to outside readers unfamiliar with lower division collegiate transfer course requirements. To be considered LDC Transfer to the Oregon University System (OUS), each course approved must have at least two OUS institutions it transfers to. Upon discussion, the concern was that most readers would assume that a course would transfer to all OUS institutions. The perception may also be that it would satisfy core requirements rather than transfer only as an elective.
 - It was noted on the correction tracking sheet to add the word, '*collegiate*' in the first and second line after '*lower division*', but changes were not made on the policy. These changes will be made.
- Policy IIBGA Electronic Communication System Use:
 - This policy requires Information Technology review and may return for an additional first reading, if there are substantive changes.
- Policy INC Presentations on Campus:
 - In the first paragraph and the first sentence, add a period after '*presentations*' and delete the words, '*on current issues*'.
 - In the first paragraph and the second sentence, after '*recognized college club*,' add '*committee*' before '*organization*'.
 - In the first paragraph and the second sentence, is there a reason for the '-' after the word, '*organization*'?
- Policy ING Animals on Campus:
 - The policy does not address the use of service animals by those who need them. Where and how will this be addressed?

Previous board policy governing activities, athletics, clubs and co-curricular programs are deleted from board policy as these are represented in Section A/B and that current policy is more operational than policy.

BOARD POLICY SECTION J: STUDENTS (Handout #2)

First reading / discussion items:

The following policies will have further clarification discussions.

Section J contains a number of policies that are also represented in Board Policy Section G, which was adopted in December. These policies are identified and have a GXXX in their policy coding.

- Policy JFCG/KGC/GBK Tobacco Use on College Premises:
 - Electronic-cigarettes were added.
 - In paragraph two, in the first sentence, the policy uses the word '*lighted*' and the word '*lit*'. Both words can be properly used, but for consistency '*lighted*' will be replace with '*lit*'.
 - In paragraph two, in the first sentence after the words, '*clove cigarette*' add '*electronic cigarette*'.
- Policy JFCH/JFCI Substance Abuse:
 - In the last sentence of the first paragraph, the use of '*President*' needs to be consistent in its capitalization with the remainder of the document.

Next Steps: Board Policy Sections I & J:

- March 16: College Council; 1st reading
- April 6: College Council; 2nd reading
- April 10: Presidents' Council; 2nd reading/approval
- April 11: Board of Education; 1st reading
- May 9: Board of Education; adoption

ADMINISTRATIVE REGULATION GBNA/JFCF-AR – HAZING, HARASSMENT, INTIMIDATION, BULLYING, AND MENACING (Handout #3)

History:

- 10/4/11: 1st reading; Presidents' Council;
- 1/17/12: 2nd reading; Presidents' Council;
- 2/7/12: 3rd reading; Presidents' Council
- 2/17/12: 1st reading; College Council
- 2/21/12: 4th reading; Expanded Presidents' Council
- 3/2/12: 2nd reading; College Council

Final reading / discussion items: None

GBNA/JFCF-AR: Hazing, Harassment, Intimidation, Bullying and Menacing – Presidents' Council members agreed unanimously that the regulation is clear and ready for adoption with no further changes.

Next Step: Administrative Regulation GBNA/JFCF-AR – Hazing, Harassment, Intimidation, Bullying and Menacing

March 14: President's Business Report to the CCC Board of Education.

ADMINISTRATIVE REGULATION DMA-AR TUITION (Handout #4)

History:

- 02.07/12: 1st reading; President's Council
- 02/17/12: 1st reading; College Council
- 03/02/12: 2nd reading; College Council

Final reading / discussion items: None

DMA-AR: Tuition - Presidents' Council members agreed unanimously that the regulation is clear and ready for adoption with no further changes.

Next Step: Administrative Regulation DMA-AR – Tuition

March 14: President's Business Report to the CCC Board of Education.

APPROVED POSITION OPENING REQUESTS

Positions approved for opening are listed on the document coded 03.06.12-Handout #7.

ACCREDITATION STEERING COMMITTEE: MISSION STATEMENT (Handouts #5 & 6)

History:

- February 7th: Presidents' Council / 2nd Reading
- February 17th: College Council / 1st Reading
- March 2nd: College Council / 2nd Reading

Final reading and request for approval of mission statement updates:

- Visions to Reality document – “Who we are” page
- Banyan Tree poster
- Website

Final review / discussion items:

Presidents' Council thanked the Accreditation Steering Committee for their leadership.

Mission Statement Update – Presidents' Council members approved the suggested changes unanimously with no further changes.

Next Step:

March 14: President's Business Report to the CCC Board of Education.

COLLEGE COUNCIL – Bob Cochran

- Agendas and minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>
- Next College Council meeting topics:
 - Committees will begin scheduling their end-of-year reports.
 - Contact Mickey Yeager to include your committee.
- Board policies and administrative regulations continue to be reviewed by College Council.

ASSOCIATION REPORTS

Associated Student Government (ASG) / Sean Briare:

- ASG is working with Bob Cochran and Kirk Pearson to identify the types of outdoor and indoor seating/tables that support both the need for student's to be together and to also be at individual tables.
- Wednesday is Open Mic Day.

Classified / Tamera Davis & Lizz Norrander:

No Report.

PT Faculty / Jennifer Rueda:

OEA is having a political convention this weekend (March 10-11) to interview candidates for office that influence who OEA selects to endorse.

FT Faculty / Adam Hall:

Steve Beining and Adam Hall have finished a pilot governance survey. It will be sent to all faculty no later than finals week of winter term.

Exempt / Bob Cochran:

Exempt received supervisor training at their meeting this morning. The All Staff Breakfast is scheduled for March 22nd!

Around the Table

Moodle upgrades to 2.0 is being planned. Currently, the college will use a parallel system during spring and summer terms and then convert in fall.

The college's new website will launch in mid-April. Web Shepherds are doing an excellent job. The launch of a social media marketing effort will be underway after the website launch.

The master calendar for board policies and administrative regulations (as they move through the approval pipeline) can be viewed on the F:/drive: <F:\Board Policy and AR review calendar.docx>

President's Report

Legislation was adopted that included CCC as the recipient of Lottery Bonds. See document coded 03.06.12-Handout #8 for more highlights regarding the session.

UPCOMING MEETING DATES in 2012: 3/13, 3/20 (EPC & BAG), ~~3/27~~, ~~4/3~~ (no meeting), 4/10, 4/17 (EPC), 4/24 (BAG), 5/1, 5/8, 5/15 (EPC), 5/22, 5/29 (BAG), 6/5, 6/12, ~~6/24~~ (no meeting), and 6/26 (BAG).

NUMBER OF HANDOUTS TO BRING: Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

PRESIDENTS' COUNCIL MEMBERS Joanne Truesdell (President), Adam Hall (FTF Pres), Steve Beining (FTF Pres. Elect), Jennifer Rueda (PTF Pres), Tamera Davis & Lizz Norrander (Clsfd Pres), Sean Briare (ASG Pres), Bob Cochran (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Marsha Edwards (Dean of HR), Bob Cochran (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins.

EXPANDED PRESIDENTS' COUNCIL MEMBERS: PC Members plus Deans, Bob DelGatto, and Karen Martini.

Budget Advisory Group Members: Executive Team, Deans, Associate Deans, Association Presidents, Steve Beining, Rosemary Teetor, Lynda Graf, Tami Strawn, Chris Robuck, and Jennifer Rueda.
